



# BUILDING PERMIT APPLICATION

Town Hall - One Union Square  
Milford, New Hampshire  
(603) 249-0620

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

## BUILDING LOCATION

Address \_\_\_\_\_

Between \_\_\_\_\_ and \_\_\_\_\_  
(Cross street) (Cross street)

Subdivision \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_ Zone \_\_\_\_\_

**APPLICANT** (Please print) Business Name: (if applicable) \_\_\_\_\_

Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Daytime phone \_\_\_\_\_ Applicant's mailing/home address: \_\_\_\_\_

Email address: \_\_\_\_\_

### RESIDENTIAL

- |   |  |
|---|--|
| <input type="checkbox"/> Single family detached | <input type="checkbox"/> Accessory (ADU) |
| <input type="checkbox"/> Duplex                 | <input type="checkbox"/> Condo           |
| <input type="checkbox"/> Townhouse              | <input type="checkbox"/> Mfg/Mobile home |
| <input type="checkbox"/> Demolition             | <input type="checkbox"/> Relocation      |
| <input type="checkbox"/> Other _____            |  |

### COMMERCIAL

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Office/Bank/Professional        | <input type="checkbox"/> Garage       |
| <input type="checkbox"/> Industrial/Warehouse            | <input type="checkbox"/> School       |
| <input type="checkbox"/> Restaurant                      | <input type="checkbox"/> Store/Retail |
| <input type="checkbox"/> Multi-family (# of units _____) | <input type="checkbox"/> Demolition   |
| <input type="checkbox"/> Other _____                     |                                       |

- |  |  |
|--|--|
| <input type="checkbox"/> New dwelling  | <input type="checkbox"/> Deck          |
| <input type="checkbox"/> Addition  | <input type="checkbox"/> Shed          |
| <input type="checkbox"/> Alteration/Renovation                               | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Repair/Replacement                                  | <input type="checkbox"/> Garage        |
| <input type="checkbox"/> Foundation only                                     | <input type="checkbox"/> Carport       |
| <input type="checkbox"/> Other _____   | <input type="checkbox"/> Fence         |
| <input type="checkbox"/> Renovation  | <input type="checkbox"/> Porch         |
| <input type="checkbox"/> Conversion of +/- dwelling units (# of units _____) |  |

- |  |  |
|--|--|
| <input type="checkbox"/> New building                              | <input type="checkbox"/> Deck          |
| <input type="checkbox"/> Addition                                  | <input type="checkbox"/> Shed          |
| <input type="checkbox"/> Alteration                                | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Repair/Replacement                        | <input type="checkbox"/> Interior Demo |
| <input type="checkbox"/> Foundation only                           | <input type="checkbox"/> Tenant change |
| <input type="checkbox"/> Other _____                               | <input type="checkbox"/> Tenant fit-up |
| <input type="checkbox"/> Renovation (no structural changes)        |  |
| <input type="checkbox"/> Conversion from residential to commercial |  |

**General description of work & proposed use:** Include location and specify size and dimensions of building, room, shed, pool, etc. or addition. If use of existing building is being changed, enter proposed use.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cost of project:** \$ \_\_\_\_\_

**Estimated start date:** \_\_\_\_\_

### Building specifics:

Existing building sq footage: \_\_\_\_\_ New/renovated/added sq footage: \_\_\_\_\_ Total SF: \_\_\_\_\_

**Residential**

# of stories \_\_\_\_\_  Wood frame

# of bathrooms \_\_\_\_\_  Steel frame

# of bedrooms \_\_\_\_\_  Masonry frame

**Commercial/Industrial**

# of Stories \_\_\_\_\_  Wood frame

Steel frame

Masonry frame

**Water**

Public or private company

Private well

**Septic disposal**

Public sewers

Private septic tank, etc.

**Heating / AC**

Heat type \_\_\_\_\_

Central A/C system \_\_\_\_\_

## APPLICATION CHECKLIST

*Illegible or omitted information may result in delays or denial*

- Completed and signed application
- Building plans to scale (stamped plans may be required for commercial projects)
- Plot plan showing location of new or accessory building (to scale)
- Letter from Association or Landlord (if required)
- Additional permits and applications (sign, driveway, utilities connection, stormwater, etc.)

PLEASE CHECK ALL THAT APPLY:

- Property located in a floodplain area
- Property located in the Shoreland Protection District (NH DES permit required)
- Site disturbance of less than 5,000 SF (Stormwater permit not required)
- Site disturbance of more than 5,000 SF but less than 20,000 SF (Stormwater permit required)
- Site disturbance of more than 20,000 SF but less than 43,500 SF (Stormwater permit and SWMP required)
- Site disturbance of more than 43,500 SF (Stormwater permit, NOI and SWPPP required)
- New driveway
- New water service
- New sewer service
- Fire suppression system
- New or replacement signage

**PLEASE PRINT ALL INFORMATION**

	Name	Address, City, State & Zip code	Phone number
<b>*Owner</b>			
<b>*Contact Information</b>			
Contractor			
Engineer/ Architect			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction.

**\* REQUIRED INFORMATION**

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

Scale: 1/4" = 1 SF

